

PTF MINUTES November 9, 2016

I. CALL TO ORDER (Liz Hueg)–9:15 am

- To keep the meeting running on time, we will now put topics that require longer discussion time in the “Dolphin Pool” to readdress at the end of the meeting

II. OPENING PRAYER (Ms. Kitty)

III. APPROVAL OF MINUTES –October minutes emailed out.

A MOTION to approve the October minutes was made by Erin Vines, and seconded by Desiree Montoya

IV. TREASURER’S REPORT (Desiree Montoya)

- Updated Expenses:
 - \$1409 – 2nd payment of Meet the Masters
 - \$750 – 4th and 5th gr. Golf class
 - \$600 – Reimb. Of Astrocamp deposit (Came from School fund, so returned to School)
 - \$500 – Barnyard Bash entertainment
- No significant Income Items
- See attached report for more details

V. PRINCIPAL’S REPORT (Ms. Kitty)

- Chapel Offerings go to FAM this month. Chapel concentration on the Fruit of the Spirit – PEACE.
- Thank you note received from Semper Fi for donated Sept. offerings
- Combined 4th and 5th Gr. Pilgrim overnight was a success
- OSLs was the Red Ribbon Week Winners!! – Trophy in window
- Barnyard Bash was great, especially the Bubble Man
- End of 1st Qtr Report Cards & Parent Confs. – only glitch was honor roll wasn’t listed
- Lunch with your kids continues to be a huge success
- We have been visiting Preschools to push our Kinder program – Kinder open houses coming up
- Puttin’ on the Glitz Sat., Nov 26th – Let’s make our presence with Selfie with an Elfie again and Game
- Bring Reading Buddies back – Dolphin Pool
- Enrollment Prediction for new Elementary TK program – 6-8 kids for a full day, 2 yr program (2nd yr is Kinder). Must be 5 by Dec 2nd to qualify. (PreK will remain a half day Preschool program 5 days per week)
- Annual Fund – 1st Meeting was 11/8. Considering a HUG (Help us Grow) theme
- See attached report for upcoming dates

VI. **PRESCHOOL REPORT** (Kat Yeakel) covering Oct & Nov

- New Licensing Req – IPM (Pest Mgmt) reporting/training and staff/volunteer immunization records need to be on hand
- Preschool room parent meeting held 9/20, helpful in getting on the same page regarding our rolls and responsibilities and having a team to discuss/implement ideas. Will meet again in Spring
- Creature feature was 10/6 and 10/19
- Ms. Kat attended preschool director luncheon & joined South OC Director group at Saddleback College – 10/21 Outdoor classroom seminar
- Preschool Sunday was 10/23 – low attendance, possible confusion as to whether PreK/TK combo class was supposed to be part
- Harvest Festival (new) and costume parade was a huge success and had a big family turnout. Lots of games and so much fun!
- Surveying Families for interest in Mommy & Me class
- Preschool Assessments will be on 11/17 & 11/18
- Spirit shirt sale on 11/9 & 11/10
- In search of Outdoor classroom accreditation - Arbor Foundation in lead
- ELEA Req. & improvement plan –
- Scheduling tours for 2017/2018 school year
- Look at options to grow the Sprouts program and open up the waitlist –
- Does anyone have an indoor sprinkler installation contact??

VII. **SCHOOL BOARD REPORT** (Denise Mears)

- Labor webinar – Pastor Jeff and Ms. Kitty participated to learn the new CA Labor Law, which states that if an employee is salaried and they work over 8 hours per day, they must be paid overtime if they make under \$47,500
- Working on an improvement plan for Accreditation - updating our handbooks to be consistent with “Love, Learn, Serve”
- Red Ribbon Week was Oct 23-28. Parade Oct 24. OSLS won for best cheer!
- Smart Tuition changing withdraw dates options to the 1st or 10th – letter went home to families
- Online marketing with Blazonco was removed – not worth the money
- Discussed corporate banners (similar to SC High) on outer fencing – appx 10
- 2016-17 PTF Board was officially voted in
- New lights are up under the canopy in the courtyard

VIII. **SERVICE HOURS** (Tina Metzger)

IX. **TEACHER REPORT** (Mrs. Moore)

- 3rd Grade Filed trip had a huge price reduction by combining class with another school – Thank you Mrs. Julie DeNault

X. **NEW BUSINESS** (Liz Hueg)

- Spring Party Committee sign ups
- Approve signers for bank
- See's Fundraiser – Order forms going home 11/14 & 11/15. Seeking approval to sell pre-purchased items after Sunday Services & Christmas recitals to increase sales.

Meeting adjourned at – Next Meeting is December 7th at 9:15am