

## PTF MINUTES April 12, 2017

- I. **CALL TO ORDER** (Liz Hueg)–9:15 am
- II. **OPENING PRAYER** (Ms. Kitty)
- III. **APPROVAL OF MINUTES** –February minutes distributed via email, No March Meeting  
*A MOTION to approve the February minutes was made by Liz Hueg and seconded by Theresa Alvarez*
- IV. **TREASURER'S REPORT** (Desiree Montoya)  
**February**
  - Expenses - \$1176 Barnes & Noble books for author visit, \$555 Golfball Drop fee
  - Income - \$1132 Author visit book sales, \$3520 Deposits related to the Spring Auction and Golfball Drop**March**
  - Expenses – **(Spring Party)** \$6657 Bella Collina balance due, \$2750 Auctioneer & bid spotter, \$1672 Gesture invoice, \$1100 DJ, \$500 Golfball drop prize (half donated back by winner), \$770 Tips for auctioneer, bid spotter and DJ **(Other)** \$4183 School copier lease, \$750 School Yearbook, \$700 Teacher wishlist reimbursements (Jane Moore and Lauren Johnson), \$405 2<sup>nd</sup> grade field trip to the San Diego Safari Park
  - Income - \$60,305 deposits (related to Spring Auction and golfball drop), \$3850 sponsorship checks
- V. **PRINCIPAL'S REPORT** (Ms. Kitty)
  - Enrollment 142 students, 73 in elementary and 68 in preschool – Encourage people to reenroll so we can plan accordingly for teachers, curriculum, supplies, and number of classes per grade
  - Classroom Technology – K1 & K2 (14 iPads), 1<sup>st</sup> (5 desktops), 2<sup>nd</sup> (10 desktops), 3<sup>rd</sup> (8 desktops), 4<sup>th</sup> (14 laptops + 8 desktops), 5<sup>th</sup> (8 laptops + 4 desktops). Update needed from Technology committee on the status of Ipad, chrome book & supporting display/smart TV order – goal is to have all the tech implemented in the 5<sup>th</sup> grade classroom to showcase for the open house.
  - Ms. Kitty is now the acting Preschool Director
  - Advertising – New Ad in Talega Magazine, soon to be 1 of 3 advertisers in Antoine's new menu, would like more pictures and videos to go on Facebook – possibly a volunteer position?
  - Calendar – **May 19<sup>th</sup>** Spring Recital, **May 23<sup>rd</sup>** Open House with Spaghetti Dinner from 5-6:00, State of School Report 6-6:30, Classroom visits 6:30-7 – Students/Kids welcome, **May 25<sup>th</sup>** Donuts with Dad, **June 7<sup>th</sup>** Last day of School.

VI. **PRESCHOOL REPORT** (Ms. Kitty)

- Only 7 preschoolers currently enrolled in Kindergarten for 2017/2018 school year
- Ms. Kitty to compile a list of questions for a brief anonymous survey that will be sent to preschooler parents to get a better understanding of decreasing Kinder enrollment

VII. **SCHOOL BOARD REPORT** (Denise Mears)

- April Chapel Offering will go to Second Harvest and Habitat for Humanity
- Plans for a new Fellowship Hall were presented. The project is 3-5 years away and is estimated to cost \$800k, but a donation of \$300k makes it possible to start. The vision includes seating for 150 and use by the school, weddings, etc. ( Initial concerns were voiced at the PTF meeting regarding parking lot impact, specifically to the teachers).
- One new 1<sup>st</sup> grader and a couple new preschoolers were added in February
- Still working on school survey
- New advertisement in Talega Magazine
- Spring Recital was moved from May 26<sup>th</sup> to May 19<sup>th</sup> because the 26<sup>th</sup> was the Friday before Memorial day weekend.

VIII. **SERVICE HOURS** (Tina Metzger)

- Spring Book Fair Dates – Still proposed 5/16 (set-up), 5/17 (preview) 5/18-5/26 (open ) 5/27 (tear down) so it runs during Open House, Spring Recital and Donuts with Dad. Desiree confirming dates and run time with Scholastic
- Teacher Appreciation is May 1<sup>st</sup> - Tina or Terry will chair and parent help will be needed
- Would like to consider a Hillside Clean up day like we've done in the past – a great way for people to earn service hours
- Open House on May 23<sup>rd</sup> – Room moms are responsible for providing dessert & refreshments, donations will be requested to help offset the cost of the Spaghetti dinner
- Invoice in the amount of \$900 submitted by Peggy Griffin for costs of hosting the Wine Cellar fundraiser.

*A MOTION to approve the \$900 invoice submitted by Peggy Griffin was made by Erin Vines and seconded by Tina Metzger*

IX. **TEACHER REPORT** (Mrs. Moore)

- Nothing to report

X. **NEW BUSINESS** (Liz Hueg)

- Spring Party Recap – The Spring Party was a huge success and resulted in a gross income of \$70,000 (tickets, golfball drop, sponsorships and auction). After total expenses of \$22,000, the net profit raised was \$48,000 which is \$10,000 more than 2016.

- The date for the 2018 Spring Party will be April 21<sup>st</sup> and a reservation deposit was made to Bella Colina
- PTF 2018 – It was asked if the current PTF members would volunteer to run for positions in the upcoming school year. None of the current members were ready to commit and it was recommended that Kitty go ahead and send the usual interest email out to parents. For the record, Teresa Alvarez mentioned that the School Board's decision to change PTF term limits from 3 years to 2 years at the beginning of the year was perceived as personal by the members serving on the PTF. Personal feelings aside, concerns were made that limiting the term would be detrimental to the school, as it is very hard to find volunteers willing to take on the time commitment and work load of the PTF and for roles such as the President, a third year allows time for training a replacement.

*A MOTION for PTF term limits to be returned to the original 3 year term was made by Jane Moore and seconded by Kathy Person.*

- Tracy Hallinan presented an idea for a Parent Appreciation party for all the parents at Our Saviors on May 18<sup>th</sup> with H.H. Cottons being a possible location. She requested PTF support of at least \$500 to offset the cost of the party. Based on previous experience, it was agreed that up to \$1000 was a more realistic number.

*A MOTION to provide funding in the amount of up to \$1000 to help pay for a Parent Appreciation Party was made by Denise Mears and seconded by Liz Hueg.*

- Cybil Streett presented an idea for a new fundraiser where she would donate all proceeds of any revenues made by purchases of Young Living Essential oils through her. The fundraiser would kick off in May in conjunction with Mother's Day but she would continue to donate all revenues back to the school as an ongoing fundraiser. PTF liked the idea. Ms. Kitty did as well and was willing to consider it further with some modifications.

**Meeting adjourned at 11:00 am – Next Meeting is May 10, 2017 at 9:15am**